



Job Title **Plant Maintenance Manager**

Report to Manager Plant Manager

Supervise Maintenance shifts supervisors, workshop leader, PMI function & Maintenance planner.

Role Purpose Responsible for leading and delivering the company Maintenance Mission, Strategy, Goals and Objectives as per the approved Framework. Support the Plant Manager in delivering the 3 Operational Master Plan to Lead, Mentor and Coach all Maintenance personnel, Ensure HS&E compliance.

Authority Department Manager – circa 25 people – Maintenance budget control.

Working Relationships Own department plus integrated working relationships with internal related departments, suppliers, customers and OEM's

Duties and responsibilities

Strategic:

- Lead and deliver Maintenance Mission, Strategy, Goals and Objectives as per the approved framework.
- Fully responsible for Maintenance related costs – spare parts and resource
- To lead, coordinate and supervise all Maintenance and Plant Engineering activities
- To actively promote and engage in Continuous Improvement / Project Management, Asset Care programs and Talent Management process
- Develop a successor and implement succession plans with the Maintenance Department.
- Look at the “big picture” view of the Plant Maintenance Department and develop a long-term vision for asset care and assist with delivering operational excellence road map
- To integrate the Maintenance department throughout the business to improve Operational performance and product quality
- To build a high performing and motivated resource team
- Planning and execution of maintenance related capital projects, and annual budget development
- Maintain the highest standards for Safety performance, leading with personal example and modeling safe behavior

Operational and Technical:

- Develop and implement a comprehensive preventive maintenance program to ensure maximum asset care capability
- Monitor and ensure full control inventory of parts, integrating with the on-site Purchasing Team to develop and use a full systemized process
- Supervise and monitor that PMI is being performed proficiently and according to the schedule with relevant teams
- Conduct meetings with department personnel and plan / assign work in the department
- Oversee and direct Shift Supervisor to prioritize activity and coordinate with maintenance staff and contractors
- Integrate with Facilities Management to maintain the highest possible standard performance of factory utilities to support Operations

Workforce planning and regulations:

- Mentor, coach and continually develop the maintenance team, working to keep a positive, team-oriented environment focused on delivering high-quality, safe, and efficient maintenance services
- Oversees, motivates, and reviews maintenance team including management of training and professional development for all maintenance team – technical and leadership skills

Health and safety

- Ensures all health, safety, and environmental regulations are followed
- Ensure company policies are followed regarding incident reporting, investigations, and communication
- Use tools and other equipment properly, according to relevant safety instructions and any training they have been given
- Not misuse equipment provided for their health and safety

KNOWLEDGE AND SKILL REQUIREMENTS

- Maintenance Management Certification (MMC) or Certified Manager of Maintenance from known party
- University degree in Engineering (Electrical Engineering), with 7 plus years of experience in related field with background and experience in engineering and maintenance of equipment and facilities. Demonstrated ability in planning and organizing, controlling, coordinating and directing a Maintenance Department.
- Previous experience in organizing and supervising the maintenance of manufacturing equipment and facilities, and current knowledge of the plant and equipment in the facility is similar to not less than five years.
- Computer literate and with excellent communication skills. Capability to read and understand the technical specifications and drawings for the electrical and mechanical equipment.
- Should have excellent communication skills in English and Arabic.
- Can relate well and must know how to deal with people at all levels – Internal and external

For interested candidates Please send your resumes to HR@arabpack.com – with the subject line mentioning the role that you wish to apply