



Job Title Continuous Improvement specialist

Report to Manager General Manager

Role Purpose Continuous improvement specialists are masters of process. They assess the effectiveness of a business function and offer recommendations for improvement in accordance with a well-defined body of knowledge. This profession works closely with project managers and quality specialists to identify ways to make things better, including the corporate bottom line.

Working Relationships Internal: work and coordinate with all departments

Duties and responsibilities

- Assist and support the work flow and lean manufacturing processes for production department
- Assist Business Unit Managers in any way needed to ensure that implemented lean principles are being followed.
- Recommend machinery, hand tools, processes, and procedures that help improve
- developing and measuring standard metrics and identifying opportunities for improvement
- diagramming the Process flow including inputs & outputs
- Developing a project plan for implementing improvements and monitoring the new process to ensure it works as intended.
- preparing reports and statistics,
- Working with front-line staff, identifying improvement opportunities and coaching employees on how to work more efficiently.
- Work along with the Plant Leadership Team to monitor plant targets and Key Performance Indicators
- Establish action plans and follow-up meetings, as needed, to advance process improvements to achieve targets
- Simplify the data line performance collection process, automate if possible
- Be the owner of the Simple Root Cause problem solving tool and train people on its use.

Health and safety

- Use of safety shoes and proper uniform.
- Follow safety instructions put in place to prevent workplace injuries or accidents

Qualification

- Bachelor's Degree in Business, Engineering, or other related field
- 1-2 years of experience in continuous improvement
- 1 year of experience in a manufacturing environment
- Six Sigma Lean training knowledge and experience is preferable

Key Skills

- Ability to read and understand the technical specifications and drawings for the electrical equipment, prior experience in organizing the maintenance and repair of electrical faults.
- Experience in statistical process control, root-cause analysis, and or analytical methods
- Ability to analyze data
- Ability to multi-task in a fast paced environment.
- Strong written and verbal communication skills; must work effectively with all levels of management and team members.

For interested candidates Please send your resumes to HR@arabpack.com – with the subject line mentioning the role that you wish to apply